

[HQ SOUTHERN COMMAND RECRUITMENT 2019](#)

Ministry of Defence

Headquarters Southern Command (JAG Branch), Pune-411001

Recruitment for the post of Lower Division Clerk (Reserved)

Applications are invited from eligible male/female candidates in the prescribed format from Indian Citizens for the following post along with photo copies of certificates/testimonials in support of age, qualification, caste (issued by Competent Authority), residence and character along with two passport size photographs (5cm x 3.5cm) duly attested by a Gazetted Officer. Details of vacancies are as under:

| Ser no. | Name of post | Pay Scale | No. of posts | Category | Age limit | Qualification | Syllabus for written test |
|---------|----------------------------|---|--------------|---|----------------------------|--|---|
| 01 | Lower Division Clerk (LDC) | Level-2 In the Pay Matrix (19,900 + other allowances) | 02 (Two) | 01 Reserved for SC 01 Reserved for OBC | 18-30 years 18-28 years | (a) Class 12th passed or equivalent from recognised board or university. (b) English Typing @35 wpm on computer OR Hindi Typing @30 wpm on computer | (a) Reasoning (b) English (c) Aptitude (d) General knowledge |

Note:

- The Selection Board may carry out preliminary screening on the basis of marks, obtained in 12th or equivalent examination and call only those candidates for written examination, who have obtained minimum percentage as decided by the Board. After written test, the selected candidates will undergo typing test.
- Application complete in all respect accompanied with required documents (**attach photocopy only and a self addressed envelope with postal stamp of Rs. 25/-**) as stated should reach through registered post only to 'Judge Advocate General Branch, HQ Southern Command, Pune-411001' within 30 days from the date of publication of this advertisement. Application received thereafter will not be considered. Incomplete application shall be rejected.
- Area of Employment is Southern Command, Pune.
- All India Service Liability.
- Location of test will be at Pune. No TA/DA will be paid to candidates for the exam. Candidates should attend the test at their own responsibility.

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